

## Floor Plan

Carefully configure the exact dimensions of your room. Your completed floor plan should should resemble the diagram below; a hand-drawn diagram is fine. Please show exact locations of doors, windows, hood vents, outlets, switches, light fixtures, heat vents, exhaust, and gas, water and drain lines.

Using a tape measure and graph paper (which can be dowloaded from our site), measure your room using the following steps.

## **Horizontal Measurement**

- 1. Measure from wall to wall
- 2. Measure from corner to window or door opening
- 3. Measure across opening from trim edge to trim edge
- 4. Measure from edge of trim to far wall
- 5. Mark on your drawing the exact location of the water, drain and gas lines, and electrical outlets

## **Vertical Measurement**

6. Measure from floor to ceiling

Note: Please always double check your measurements

